



The Eastern Region (ER) Area B Committee is responsible for the:

- Health of the Conference structure
- Growth and harmony in Area B's Fellowship.

Through our:

- Area Delegate, we learn firsthand what is happening in AA Australia and A.A World Services, and our Area can participate in the National Group Conscience.
- Various service groups (PI&CPC, CFT, TFT) the Area supports the future of AA in Australia, ensuring important Twelfth Step work is carried out. For example:
 - ⇒ A Public Information (PI) campaign may result in an increase in newcomers making calls to the 24-hour CSO Diverta AA Helpline.
 - ⇒ A newcomer from incarcerated in a Correctional Facility reaches out to A.A.
 - ⇒ Our Correctional Facilities Committee being able to attend and provide literature and even visiting and/or providing an "Inside meeting".

Committee Member Responsibilities

To assist the Area B Committee in carrying out its responsibilities, Committee members are requested to:

- Familiarise themselves with the Australian A.A. Service Manual, including Section 14 - The Guidelines
- Be "willing to grow along spiritual lines"
- Provide monthly reports and updates
- Attend business meeting throughout the year. NB: Absence from three consecutive meetings without explanation is suggested as a benchmark for requesting an Area B Committee member's resignation according to the discretion of the Area B Assembly
- Each Area B Committee member should be mindful of the "Keep it Simple" principle when carrying out their job responsibilities to facilitate an easy transition when jobs are rotated following elections.
- Provide a quality handover and well-organised, up-to-date records to the Committee member who is rotating in. The importance of assisting in the transition into the new Committee member's role cannot be overstated.
- Welcome any GSR or AA member showing interest in Area or General Service



Area B Committee Responsibilities

It is the Area B Committee's responsibility to:

- Keep abreast of all of activities occurring within the Area throughout the calendar year.
- Treat all Service work, Groups and Districts across the geographical region of ER Area B with the same consideration as the ACT and avoid centralising all activities in Canberra
- In the spirit of Concept Four, hold at least one Area B Assembly in NSW out of Canberra each year, with preference given to the May "Conference Topics" Assembly
- Wherever possible, bring newcomers and/or fellow *home* group members to Assemblies and Committee meetings. The more inclusive *and demystifying* we make Assemblies *the more our area will become* spiritually healthy and viable
- Ensure a quorum at Committee meetings be at least three (3) voting Committee members in attendance
- Enhance Assemblies by regularly holding short workshops or presentations on service-related topics such as:
 - ⇒ The Twelve Traditions (focusing on perhaps one or two per time)
 - ⇒ The Twelve Concepts for World Service (Focusing on perhaps one or two per time)
 - ⇒ The importance of Conference approved literature, PI&CPC literature and Do's and Don'ts of PI&CPC service work
 - ⇒ Supporting Area through the 60:30:10 or similar plan
- Hold Sharing Sessions at Assemblies on topics requested by GSRs, from the "Ask It Basket", direct emails to Area Chair or Delegate
- Encourage at least two members from either of the three service groups (PI&CPC, CFT, TFT) to represent Area B at the combined National Correctional and Treatment (CFT) and Public Information and Cooperation with the Professional Community (PI/CPC) Forum. It is suggested that The Committee raise a motion to this effect at the May Area Assembly
- The service working group Coordinators / Chairpersons (PI&CPC, CFT, TFT) are elected, voting members of the Area B Committee
- Assist with setting up and supporting any ER Area B special event / interest working groups including:
 - ⇒ National Convention Organising Committee (the National Convention Organising Committee is independent and Chaired by the Eastern Region



Trustee it should be treated as a Working-Group reporting to Area on its progress etc.)

- ⇒ Founders Day Organising Committee (Committee should be meeting by the end of March)
- ⇒ Working With Others Day (WWOD) Organising Committee (Committee should be meeting by the end of June).
- ⇒ These working groups report to Area B on their progress but don't have elected voting positions on the Area B Committee as such unless some of the members are already on the Area B committee that do have voting rights

Committee Meetings

Area B Committee meetings occur each month throughout the year. Four of those meetings are Area Assemblies, the remainder are regular Area B Committee 'Business' meetings.

In the spirit of Concept Three, every committee makes decisions that will best support that committee's responsibilities in accordance with the Traditions and Concepts.

Committee meetings are usually held:

- Virtually on the Area B Zoom account AND
In person at the Grant Cameron Community Centre, 23 Mulley Street, Holder, ACT
- Committee meetings are set down for the year during the December Election Assembly. These dates will be emailed to the Area B Google Group, added to the Area B ER website, and advertised in the Area B newsletter, the B-Line.
- GSRs are not required at Committee meetings but are welcome as observers.

Area Assemblies

The Area Assembly is an opportunity for the District (DSR) and Group Service Representatives (GSRs) to come together with the Area Delegate and Area Committee to discuss and vote on issues related to AA in Area B as well as the General Service Conference.

Assemblies are often held in Canberra. At least one Assembly per year is held in NSW. Area B, for example in Goulburn or Batemans Bay. To facilitate participation across the Area, Assemblies can also be attended virtually via the Area B ZOOM account.

Occasionally the Area B Committee may call a "Special Assembly" when there is an issue with the General Service Board or AA in Australia, however generally Area B hosts four (4) Assemblies throughout the year in February/March, May, October, and December.



Each Assembly has a specific purpose:

February/March Assembly

Year 1 – Inventory Assembly

As with personal recovery, it is important that the Area does regular house cleaning. During this Assembly the Area will thoroughly review its structure and function in the context of the Twelve Traditions and Twelve Concepts.

Year 2 – Workshop Assembly

This Assembly provides an opportunity for members to engage in fun activities to explore service according to the Traditions and Concepts, Working with Others Day (WWOD) as well as other items and ideas that come up through the Area Inventories and General Service Representatives (GSRs) and the groups.

May Assembly

At this Assembly, Topics for Conference raised by individual members or Groups who wish to put forward for consideration by Area B's Fellowship (Group Conscience) to receive endorsement, or otherwise, prior to Topic for Conference submission in late June.

October Assembly

At this Assembly our Area Delegate listens to General Service Representatives (GSRs) feedback from the AA Groups, on the Topics on this year's General Service Conference Agenda. This process provides our collective Group Conscience for Area B contributing Area's Group Conscience voice at Conference and enables AA Groups to exercise their responsibility for the running of the Fellowship to the National Group Conscience, the National Conference.

December Assembly

Year 1 – Post-Conference Assembly

The main purpose of this Assembly is to have our Delegate report back to the Groups of Area B on their experience of Conference and its outcomes concerning the groups votes. The delegate would send out their reports on the conference before the Assembly to allow the General Service Representatives (GRS's) to take them back to their groups in their reports.

Year 2 – Post-Conference & Election Assembly

This Assembly has 2 purposes:

1) The main purpose of this Assembly is to have our Delegate report back to the Groups of Area B on their experience of Conference and its outcomes concerning the groups votes. The delegate would send out their reports on the conference before the Assembly to allow the General Service Representatives (GRS's) to take them back to their groups in their reports.



2) To hold elections for the new Area B Committee which rotates every two years in accordance with Tradition Nine

The Assembly Agenda is set by the Area B Chairperson, in consultation with the Area Groups, and covers the main item (e.g. Election, Topics, Inventory Workshop) as well as standard business, including reports from Area B Committee holders and GSRs.

GSR Reports

GSR reports are primarily for information sharing and can be written or spoken. These valued reports are often the only time information about what other AA Groups are doing is shared. GSRs sharing about their group's activities, how problems were managed, or lessons learned can inspire other Groups

The GSR handbook provides instructions on the best way to share information. To save time, it is suggested that GSRs email the Area B Secretary before each Assembly a concise, dot-point report describing:

- Meeting attendance
- Structure of the Group
- Frequency of Group Conscience meetings
- Any service work their Group is currently engaged in. E.g: Beginner's Meeting, PI, Detox, Founder's Day, Traditions Workshops

Area B Committee Caveat

Carrying the message of recovery to the still suffering alcoholic and service in AA is based on spiritual principles.

The principles and procedures described in the Area B Committee's Terms of Reference and Committee Member Role Statements are "guides to spiritual progress".

When Area B Committee members have honestly done their best to fulfil their role responsibilities, they can claim spiritual progress rather than spiritual perfection, no matter their achievements.